



## ANNOUNCING NEW FEATURES FOR CM/ECF DISTRICT VERSION 3.0

Displays court site information without logging into CM/ECF.

Ability to view documents from NEFs on Social Security and ERISA actions for case participants without logging into PACER.

Ability to select default party role, i.e. plaintiff, defendant, or any role when adding a new party to a case. If “any” or no party role is selected, the default roletype displayed will be “defendant.”

Ability to file ex parte motions which restricts the document and entry to the filing party with service of the NEF to the filer and court only. If party is authorized to view a document, the docket sheet will display “Ex Parte” prior to docket text and when the document is clicked for viewing, a warning is shown.

Ability to submit via CyberClerk orders on ex parte motions to the court without notice to the opposing parties to the action.

Maintain User Account has been divided into three categories: maintain login/password, maintain address, maintain email utility.

Screen changes have simplified the email screens to allow a user to add primary and additional email addresses, additional recipients, additional cases for receipt of NEFs, set delivery method to individual or summary on one screen.

More detailed information regarding changes to Users Accounts will be posted on the court’s website under CM/ECF, Training categories.

PACER users can access PDF documents for a case without first running a Docket Report. The new VIEW A DOCUMENT Item on the Query menu presents the user with a single text entry field wherein a document number can be entered for the selected case and the PDF Document will be displayed.

Attorney/Party Association screens are filled in when displayed to create association when entering a case for the first time. *This can be unmarked if an association does not need to be created between an attorney and party.*

Case flags are displayed during docketing. *Flag definitions are located on the new court site information screen.*

## PACER CHANGES

- Display court site information to public.
- Allows searching for documents within a case (*as noted above*).
- Party and Attorney queries now sort by case number first by office number, then year, then case type.
- Calendar report can be generated by nature of suit.
- Civil Cases Report can be sorted by nature of suit and cause of action.
- Criminal Cases Report provides subtotals based on sort criteria.
- Docket Activity Report provides totals at the end of the report output. When the full docket text option is selected, the report displays the type and subtype of each docketed event.
- Users can set the formatting requirements for the Client Code field and can indicate whether the Client Code should be mandatory when logging into CM/ECF. To implement these new features, PACER users should go to the PACER Service Center website at <http://pacer.psc.uscourts.gov> and click on Account information.
- PACER users can set billing receipt preferences via Account Information at the PACER Service Center Website noted above.
- ECF/PACER login screen displays more detailed instructions to users.